



REQUEST FOR CONSULTANTS

REQUEST FOR PROPOSALS

RFP No: KCIC/2025/193

Provision of Consultancy to Design and Deliver a Cross-Learning Policy Webinar on Agri-Solar Adoption in East Africa (Kenya, Uganda, Tanzania)

Client: Kenya Climate Innovation Center

Country: Kenya

Issued on: 6th May 2025



Terms of Reference (ToR)

Provision of Consultancy to Design and Deliver a Cross-Learning Policy Webinar on Agri-Solar Adoption in East Africa (Kenya, Uganda, Tanzania)

1. Background

The Kenya Climate Innovation Center (KCIC), with funding from the Mott Foundation, is implementing the Distributed Renewable Energy Ecosystem Model (DREEM) Coordination Project. The project's goal is to foster a shared vision, promote shared learning, and ultimately ensure sustainability beyond the life of the DREEM Hubs beyond the project's lifespan in Kenya, Uganda, and Tanzania. To achieve this, the project is being implemented in close partnership with the DREEM Hubs implementing partners: KCIC in Kenya, Heifer International in Uganda, and WWF Tanzania in Tanzania.

The specific objectives of the project include:

- Coordinate shared learnings through networking forums among the DREEM Hubs
- Ensure Sustainability of the hubs through resource mobilization

Within the DREEM Coordination project, government policy plays an important role as an enabler in the execution of the DREEM Hubs activities. While policy can positively influence both local and cross-border trade of the agri solar products, policy gaps and regulatory challenges can hinder its full potential. This necessitates the need for policy awareness and exchange on the frameworks that influence Agrisolar technology adoption among sector stakeholders.

2. Objective

The Objective of this consultancy is to design and deliver joint-policy webinars (2) to raise awareness on the Agrisolar/PUSE policy frameworks in Kenya, Uganda, and Tanzania. Specifically, the consultant will;

- Increase understanding of existing policy instruments affecting Agri-solar adoption.
- Foster cross-country learning among stakeholders.
- Identify policy gaps and opportunities for improved policy coherence.
- Recommend actionable areas for future collaboration and interventions.

3. Scope of Work

a) Policy Review and analysis

- Research and analyze the policy landscape surrounding Agri-Solar adoption in Kenya, Uganda and Tanzania.
- Identify and highlight cross-border policy gaps and areas of alignment.



- Highlight cross-border synergies and policy gaps that impact the solar-for-agriculture sector.
- Provide a situational analysis of the DREEM activities within the existing policy landscape.
- Recommend policy interventions to improve solar adoption for agriculture in the region.

b) Webinar Planning and Content Development

- Develop the webinar agenda and structure, ensuring that the session enables cross-learning across the three countries.
- Prepare and structure content to cover both country-specific frameworks and cross-regional themes.
- Based on the agreed structure of the webinar and in consultation with the DREEM coordination team to select expert speakers and panellists who can provide a deep dive into policy frameworks, opportunities, challenges and best practices in the Agrisolar sector.
- Create and prepare content that addresses both country-specific and regional policy considerations.

c) Webinar Delivery

- Deliver two engaging webinars targeting ecosystem stakeholders across Kenya, Uganda, and Tanzania.
- Facilitate knowledge-sharing sessions that allow participants to exchange experiences on policy challenges and successes.
- Document interactions, feedback, and shared lessons during the sessions.

d) Post-Webinar Reporting

- Develop a comprehensive post-webinar report that summarizes key discussions, insights and recommendations.
- Develop a short blog post highlighting key outcome.
- Produce an **East Africa Agrisolar Policy Position Paper** synthesizing findings and proposing key recommendations.

4. Expected Deliverables

- A detailed Agenda and implementation workplan for the webinars.
- Developed content for the webinars (presentation and discussion materials)
- Delivery of two interactive webinars
- A post-webinar report and blog-post summarizing the discussions, recommendations, and next steps for stakeholders.
- East Africa Agrisolar policy Position paper.

5. Duration and Location

The assignment will be completed within **four (4) weeks**, with the webinars to be delivered in **May 2025**. The consultancy will be home-based with virtual delivery.



6. **Qualifications and Experience**

The ideal consultant must:

- Be a holder of a master's degree in agriculture policy, Energy policy, climate studies or a related field.
- Proven knowledge and experience with agricultural and/or energy policy frameworks in Kenya, Uganda, and Tanzania
- Strong experience in policy analysis, stakeholder engagement, and facilitation of interactive knowledge-sharing sessions.
- Demonstrated ability to produce clear, concise reports and policy papers

7. **Application deadline and Submission Details**

The submission for both technical and financial proposals on two different zip folders should be submitted to this official email: procurement@kenyacic.org by **4:00pm on Monday 19th May 2025**.

Any proposal received after the deadline will not be opened, and no amendments to the technical or financial proposals will be accepted after the deadline. Proposals submitted in contrast to the instructions given above will not be accepted by the KCIC.

All inquiries relating to the TOR shall be communicated in written form to the above-mentioned email address.

Evaluation criteria;

- **Technical Proposal (5 pages):** Approach, methodology, implementation plan, Examples of similar tasks, your resume/CV
- A budget and proposed payment schedule.