



BUSINESS ANALYST, WASTE MANAGEMENT

The Kenya Climate Innovation Center (KCIC) is a social impact organization operating in the climate space, committed to supporting micro and small enterprises and driven by innovation. KCIC provides incubation, capacity building services and financing to Kenyan entrepreneurs and new ventures that are developing innovative solutions in renewable energy and energy efficiency, water management, agribusiness, waste management, and commercial forestry in a bid to address climate change challenges.

KCIC is currently implementing several long term programmes including AgriBiz, a five-year programme supported by the European Union (EU) and DANIDA. GreenBiz Programme supported by DANIDA, Productive Use of Solar Energy (PUSE) supported by the Charles Stewart MOTT Foundation and Towards a sustainable future: Innovative Approaches to Waste Management (SWIFT) supported by IKEA Foundation.

The SWIFT programme is a 3-year program which aims to support 110 small and medium-size enterprises in the waste management sector in Kenya. It will focus on implementing innovative business models that support Kenya to practice effective waste management through circular economy approaches. The aim is to generate over 2000 direct and 4,000 indirect jobs, enhance the livelihoods of over 5,000 households, and generate revenues of up to USD 10 million in the pre-urban and Urban economies. The programme will be implemented for 3 years from January 2024 to December 2026.

KCIC is seeking highly motivated candidates to fill the position of the Business Analysts, Waste Management Programme responsible for programme enterprise support.

JOB DESCRIPTION

Role Title:	Business Analyst, Waste Management	Reports to:	Programme Manager, Waste Management
Unit	Client Services	Program:	Waste Management
Country:	Kenya	Location & Work- Related Travel:	Nairobi
Direct Reports	Program Interns	Others Reporting Indirectly	None

Job Summary:

The position is responsible for supporting Waste Management entrepreneurs (KCIC clients) to become bankable or investor ready by providing client tailored technical assistance and support to Start-ups, SMEs and Community Based Organizations through business advisory services, business trainings, coaching and linkages to financiers, markets and relevant resources.

Key Responsibilities

1. Provide business advisory and financial analysis support to circularity enterprises incubated in the programme;
2. Analyze and evaluate programme requirements to ensure alignment of client's strategy and the prevailing economic and technological advances through conducting client baseline/assessments;
3. Coordinate capacity development initiatives for early-stage enterprises through market feasibility studies, product development, customer acquisition and revenue generation support;
4. Conduct research in waste management to support business acceleration for portfolio clients;
5. Collect programme data for monitoring and evaluation;
6. Prepare financial models for enterprises to foster growth and scale up of enterprises;
7. Review business performance of portfolio clients to develop bankable business plans/ investment proposals/ Investment pitches;
8. Analyze business needs to inform technical requirements and propose mentorship solutions to the identified business problems;
9. Identify business training needs for clients for appropriate technical and capacity building interventions;
10. Coordinate events to promote the programme and develop networking and marketing opportunities, and educate programme entrepreneurs on waste management, entrepreneurship, and innovation;
11. Maintain and monitor work schedules for periodic reporting to achieve programme objectives.

Qualifications

- Bachelor' s degree in Environmental Science or related field.
- Professional qualifications in CPA, ACCA and CFA is desirable.

Experience:

- Over 3 years' experience in business development services, strategic or management consulting, or in providing technical business assistance ideally working with startup, early-stage entrepreneurs, Community Based Organizations, and Self Help `groups, with a preference to the waste management sector
- Experience in the critical analysis of a business, investment plans and financial statements;
- Familiarity with the Waste Management ecosystem in Kenya.
- Strong financial acumen, with experience in budget planning and oversight.

Functional Skills

- Analytical and Problem solving skills
- Decisions making skills
- Organization and planning skills
- Time-management skills
- Communication skills

Behavioral Skills

- Professionalism and Integrity
- Interpersonal skills
- Adaptability
- Creativity and Innovation
- Team player

How to Apply

Interested candidates are invited to send the completed KCIC employment application form together with their up-to-date CV with their contact details, copies of academic and professional certificates, details of current and expected remuneration, the names of three professional referees, and a cover letter demonstrating how you meet our requirements.

The closing date for applications is **Wednesday, 29th November 2023**. Only shortlisted candidates will be contacted.

Kenya Climate Innovation Center is an equal-opportunity employer.