



JOB VACANCY: REGIONAL INVESTMENT ANALYSTS – AGRIBIZ PROGRAMME

The Kenya Climate Innovation Center (KCIC) is a social impact organization operating in the climate space, committed to supporting micro and small enterprises and driven by innovation. KCIC provides incubation, capacity building services and financing to Kenyan entrepreneurs and new ventures that are developing innovative solutions in renewable energy and energy efficiency, water management, agribusiness, waste management, and commercial forestry in a bid to address climate change challenges.

KCIC is in its fourth year of implementation of the Agribiz programme which was rolled out in 2020 in eight Business Incubation Hubs (BIH) in Kilifi, Machakos, Bungoma, Meru, Isiolo, Uasin Gishu, Kisii and Kiambu. The Agribiz program seeks to be a catalyst and enabler towards greater involvement of women and youth in agricultural and livestock value chains. The primary focus of the program is to provide a range of services needed for 2,400 women and youth owned early-stage agribusiness enterprises as well as Small and Medium Enterprises (SMEs).

The program focuses on delivery of four (4) services which constitute its core activities thus; (i), access to services and facilities; (ii), access to finance; (iii), business advisory and technical assistance, and (iv), access to information. Other general activities include awareness creation and the pursuit of an enabling environment for greater involvement of women and youth in agribusiness.

KCIC is recruiting for 3 Regional Investment Analysts to support in the administration access to finance activities. The positions will be based in regional blocs as follow:

- Investment Analysts Western and Rift valley Bloc – Covering investment cases financed through Bungoma, Kisii and Uasin Gishu Business Incubation Hubs
- Investment Analysts Central and Mountain Bloc - Covering investment cases financed in Kiambu, Meru and Isiolo Business Incubation Hubs
- Investment Analyst Lower Eastern and Coastal Bloc - Covering investment cases financed in Machakos and Kilifi Business Incubation Hubs

The regional Investment Analyst will play a critical role in the AgriBiz program's investment operations. The Analyst will work with the AgriBiz Program Business Analysts, the Access to Finance Manager and the program manager in building a portfolio of investment-ready agribusinesses and managing the loan and grant portfolio. They will be responsible for analyzing and evaluating loan applications, conducting due diligence on potential borrowers and grantees, support in the preparation of investment proposals and other documentation, agreements, legal documents, and providing technical assistance to borrowers and grantees and provide investment recommendations to the Access to Finance Manager and the AgriBiz program manager.



JOB DESCRIPTION

Role Title:	Regional Investment Analysts	Reports to:	Investment Manager
Directorate	Client Services	Department/ Programme	Agribiz
Country:	Kenya	Location:	Nairobi
Direct Reports	N/A	Others Reporting Indirectly	N/A

Job Purpose

The position is responsible for investment portfolio management and coordination of the access to finance activities at the regional level.

Key Responsibilities:

1. Implement loan and grant disbursement policies, procedures, and guidelines in compliance with the Agribiz Financing operational manual, for their respective regions.
2. Manage and monitor loan and grant portfolio at the regional level for timely disbursement, repayment, and risk mitigation.
3. Analyze and evaluate the creditworthiness of loan applications (Result-based financing and Matching Grant) to make informed investment decisions.
4. Conduct due diligence on potential borrowers and grantees to verify eligibility and suitability in compliance with the Agribiz Financing operational manual.
5. Provide technical assistance and support to borrowers and grantees for successful project implementation.
6. Prepare investment documentation including financial models, business plans, market analysis Investment teasers, Investment Memo and Pitch Decks for the enterprises seeking investment.
7. Develop a pipeline of potential investors/ investing companies at a regional level.
8. Develop and submit a regional pipeline of investment-ready businesses to the Access to finance manager through identifying promising opportunities, and networking with potential investors.
9. Organize investor events such as pitch competitions, demo days, and investment conferences at the regional level.
10. Coordinate investment engagements through scheduling meetings, responding to inquiries, and providing updates on potential investee companies.



Qualification

- Bachelor's degree in finance, accounting or business-related degree; and
- Professional Certification in Accounting or Financial Analysis certification such as CPA, ACCA, CISA, ICM, GARP or CFA.

Experience

- Minimum **4 years** of relevant experience and knowledge in entrepreneurship capacity building, with at least **2 years** of experience administering financing programmes.
- Knowledge of agricultural finance and value chain development and understanding.
- Significant local knowledge and networks.
- Ability to deliver with minimal supervision.
- Experience in structuring financial products in the agricultural sector will be an added advantage

Functional Skills

- Mentorship and coaching skills
- Communication skills
- Negotiation skills
- Strategic and analytical skills

Behavioral Skills

- Professionalism and integrity
- Interpersonal skills
- Innovation and creativity
- Adaptability
- Team player

How to Apply

Interested candidates are invited to send their up-to-date CV with their contact details, copies of academic and professional certificates, details of current and expected remuneration, the names of three professional referees and a cover letter demonstrating how you meet our requirements to hr@kenyacic.org. **The subject of the email should be the position being applied for.**

Closing date for applications **Monday, 5th June 2023**. Only shortlisted candidates will be contacted.

Kenya Climate Innovation Center is an equal opportunity employer.