



JOB VACANCY: INVESTMENT MANAGER – AGRIBIZ PROGRAMME

The Kenya Climate Innovation Center (KCIC) is a social impact organization operating in the climate space, committed to supporting micro and small enterprises and driven by innovation. KCIC provides incubation, capacity building services and financing to Kenyan entrepreneurs and new ventures that are developing innovative solutions in renewable energy and energy efficiency, water management, agribusiness, waste management, and commercial forestry in a bid to address climate change challenges.

KCIC is in its fourth year of implementation of the Agribiz programme which was rolled out in 2020 in eight Business Incubation Hubs (BIH) in Kilifi, Machakos, Bungoma, Meru, Isiolo, Uasin Gishu, Kisii and Kiambu. The Agribiz program seeks to be a catalyst and enabler towards greater involvement of women and youth in agricultural and livestock value chains. The primary focus of the program is to provide a range of services needed for 2,400 women and youth owned early-stage agribusiness enterprises as well as Small and Medium Enterprises (SMEs).

The program focuses on delivery of four (4) services which constitute its core activities thus; (i), access to services and facilities; (ii), access to finance; (iii), business advisory and technical assistance, and (iv), access to information. Other general activities include awareness creation and the pursuit of an enabling environment for greater involvement of women and youth in agribusiness.

KCIC is recruiting an Investment Manager responsible for administration and management of the access to finance component within the Agribiz Programme. The position will manage a portfolio consisting of over 400 approved investment cases (262 Proof of Concept Grants, and 161 RBF), with a target of financing 650 cases (400 PoC and 250 RBF) over the 5-year program period.

The Investment Manager will also be responsible for ensuring adherence to Agribiz financing operational manual from cases identification to approval, managing loan repayments, and running an annual investor readiness program, that culminates to an annual investment summit to raise external funding for enterprises supported.



JOB DESCRIPTION

Role Title:	Investment Manager	Reports to:	Director Client Services
Directorate	Client Services	Department/ Programme	Agribiz
Country:	Kenya	Location:	Nairobi
Direct Reports	Regional Investment Analysts	Others Reporting Indirectly	N/A

Job Purpose

The position is responsible for administration and management of the access to finance component within the Agribiz Programme.

Key Responsibilities:

1. Develop, review and oversee the implementation of loan and grant disbursement policies, procedures, and guidelines in compliance with the Agribiz Financing Operational manual.
2. Manage and monitor the loan and grant portfolio to ensure timely disbursement, repayment, and risk mitigation.
3. Management the implementation of due diligence on potential borrowers and grantees to verify eligibility and suitability in compliance with the Agribiz Financing Operational manual.
4. Oversee implementation of technical assistance support to borrowers and grantees to ensure successful project implementation, including capacity building and training programs through the annual Agribiz technical assistance budget.
5. Coordinate with the finance and accounting departments to ensure accurate and timely financial reporting and audit requirements for the loan and grant portfolio.
6. Review investment documentation including financial data, business plans and market analysis for enterprises seeking investment for Board approval.
7. Stress test the financial models to assess the viability and profitability of the proposed investment.
8. Develop a pipeline of investors who may be interested in investing in the agribusinesses within the program.
9. Develop and implement annual an investor readiness program for all enterprises that seek to raise external financing.
10. Develop a pipeline of investment-ready businesses for presentation to potential investors.
11. Manage investor events such as pitch competitions, demo days, deal rooms and investment conferences at a national level.
12. Manage and monitor staff performance for the direct reports.



Qualification

- Post Graduate Degree in Business related areas;
- Bachelor's degree in finance, accounting or business-related degree;
- Professional Certification in Accounting or Financial Analysis certification such as CPA, ACCA, CFA CISA, ICM or GARP.

Experience

- Minimum **6 years'** of relevant experience and knowledge in entrepreneurship capacity building, with at least **4 years'** of experience managing and administering financing programs;
- Knowledge of agricultural finance and value chain development and understanding
- Commitment, drive and self-motivation, with a passion for 'this space' and desire to help scale the businesses;
- Ability to deliver with minimal supervision;
- Significant local knowledge and networks in the investment ecosystem;
- Experience in structuring financial products in the agricultural sector will be an added advantage.

Functional Skills

- Communication Skills
- Negotiation skills
- Mentorship and coaching skills
- Strategic and analytical skills

Behavioral Skills

- Professionalism and integrity
- Interpersonal skills
- Adaptability
- Innovation and creativity
- Team player

How to Apply

Interested candidates are invited to send their up-to-date CV with their contact details, copies of academic and professional certificates, details of current and expected remuneration, the names of three professional referees and a cover letter demonstrating how you meet our requirements to hr@kenyacic.org. **The subject of the email should be the position being applied for.**

Closing date for applications **Monday, 5th June 2023**. Only shortlisted candidates will be contacted.

Kenya Climate Innovation Center is an equal opportunity employer.